



Automatic Sliding Door Owner's Manual

Your global partner for entrance solutions

www.recorddoors.com

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CAUTION

An Improperly Adjusted Door can cause injury and/or equipment damage.

- Inspect door operation daily using safety checklist in Owner's Manual and at door.
- Have door adjusted as described in Owner's Manual.
- Safety devices should be in place and operational.
- Have door inspected at least annually by an AAADM certified inspector.

In the following manual, the word:

Caution means that injury or property damage can result from failure to follow instructions.

Note is used to indicate important steps to be followed or important differences in equipment.

2 To Our Customers

The purpose of this manual is to familiarize you with your automatic door system. It is essential that you "know your system" and that you recognize the importance of maintaining your door system in compliance with the industry standards for safety.

It is your responsibility, as owner or caretaker of the equipment, to inspect the operation of your door system on a daily basis to ensure that it is safe for use by your invitees, customers, or employees.

This manual will provide you with a description of the operation and maintenance requirements of your door. It also provides the instructions for the *Daily Safety Check*.

Should the door fail to operate as prescribed in the *Daily Safety Check*, or at any other time for any other reason, **do not attempt to repair or adjust the door**. Call an AAADM certified service technician. These technicians are trained to service your door in accordance with applicable industry safety standards.

3 Service Availability

Automatic door products are distributed through a nationwide network of authorized automatic door suppliers for sales, installation, and service.

Should you need service on your door system, consult the respective door manufacturer or its authorized representative.

4 Compliance with Safety Standards

Your door system was designed to the latest operating and safety standards. In order to ensure the continued safe operation of your door, it is important that:

- Your door system be maintained in compliance with the standards of the industry.
- Proper decals and labels be applied and maintained on your doors. If decals are removed or cannot be read, request labels to be replaced when calling for service.
- All doors should be checked by an AAADM certified inspector at least annually.

AAADM, the American Association of Automatic Door Manufacturers, has established a program to certify automatic door inspectors. Through this program, the inspectors are trained to check your door systems for compliance with the current version of the American National Standards Institute standard ANSI/BHMA A156.10.

5 What You Should Know

Be sure that an automatic door supplier has provided the following for each door:

1. Instruction on how to conduct the *Daily Safety Check* (by walk-through example). AAADM Daily Safety Check videos are available. Contact an automatic door supplier or AAADM.
2. Location of function switches and instruction in their use.
3. Circuit breaker or main power disconnect location for each door system.
4. Number to call for service or questions about your system if you are uncertain of any condition or situation.
5. AAADM inspection form or a work order signed by an AAADM certified inspector.
6. A completed Annual Compliance Inspection label, located at the bottom of the Safety Information label affixed to the door.
7. Warranty information for each door.

Note: If there are any problems, or if you are unsure about the safe performance of the door, **discontinue door operation immediately** and secure the door in a safe manner. Call your authorized automatic door professional for repairs.

Automatic sliding doors are installed in a variety of combinations:

- Single or Bi-parting
- Sliding Door Swings out in emergency with fixed sidelite
- Sliding Door Swings out in emergency and sidelite also swings out
- One-Way Traffic or Two-Way Traffic
- Activated by Floor Mat, Sensors, or Push Switches

They always require a Safety Zone to cover the area in or near the door travel.

6 Daily Safety Check

(All figures and diagrams are for purposes of illustration only)

Perform the following safety checks *daily* on each automatic sliding door to ensure your customers' safety and your own protection. Perform these tests while traffic is restricted from all detection and sensing zones.

General Safety

Pay attention to the following general safety items and conduct checks periodically where noted.

1. **Signage** - Door should have decals properly displayed. There should be decals that include the statements: "AUTOMATIC DOOR" (in letters $\frac{5}{8}$ in. high, minimum) and "IN EMERGENCY - PUSH TO OPEN". An adjacent sidelite or wall should have a "STAND CLEAR" or similar decal in the slide path of the door (See Figures 1, 2, and 3 for examples of some decals that may be used). An AAADM safety information label should be affixed to the door frame in a visible, protected location.



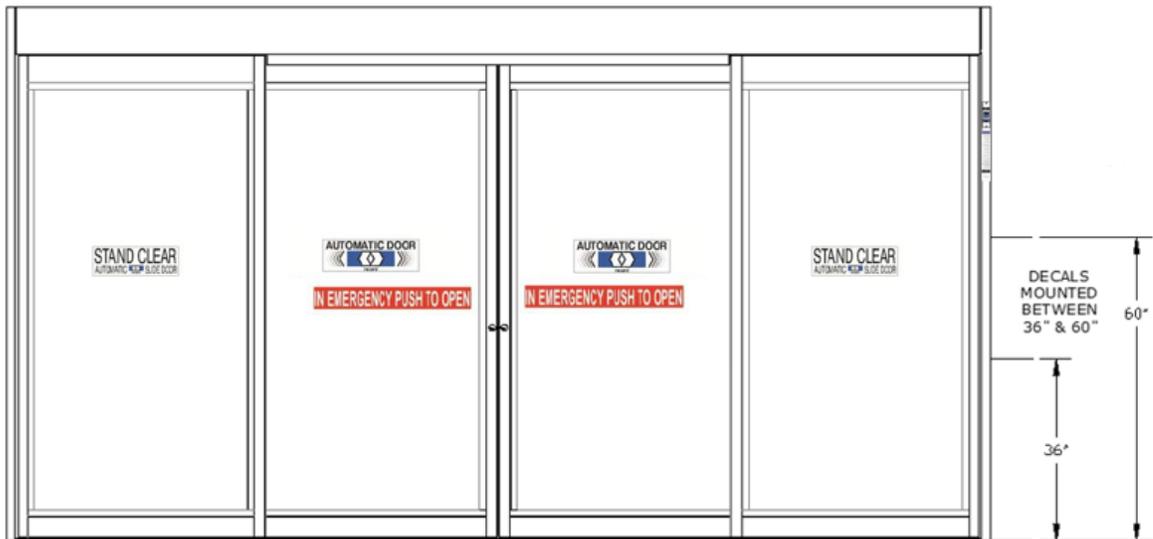
FIGURE 1



FIGURE 2



FIGURE 3



2. **Closing Speed** - The closing time of the door must not be less than the minimum time as shown in the following table. This closing time is taken from full open to a point six inches from fully closed. Example: If a single slide door with a nominal opening of 36 inches closes in 2.3 seconds it is too fast and must be slowed down. If it closes in 3.0 seconds, it is in compliance.

Maximum Closing Speed - 1 Foot Per Second		
Nominal Door Opening		Minimum Closing Time to Within 6 inches of Closed
Single Slide	Bi-Part	
	48"	2 Sec
	60"	2½ Sec
36"	72"	3 Sec
42"	84"	3½ Sec
48"	96"	4 Sec

3. **Closing Force** - Force to prevent the door from closing should not exceed 30 pounds. This can be measured with a force gauge.

4. **Activating Switch** - (Knowing Act) Doors equipped with a manual operate switch shall, when activated, hold the door open for five seconds minimum after release of activating switch.

Doors equipped with manual activating switch shall have a decal as follows: "AUTOMATIC DOOR. ACTIVATE SWITCH TO OPERATE". The sign should be visible from both sides of the door or the side with the knowing act switch if there is only one (See Figure 4).



FIGURE 4

5. **Emergency Breakout** - Test by manually pushing door at lock area in direction of emergency exit. Release door. The door should either stop operation or spring to closed position. Make sure door panel or panels are properly re-latched. If the door is equipped with breakaway sidelites, door operation should stop when sidelites are broken out. (See Figure 5).

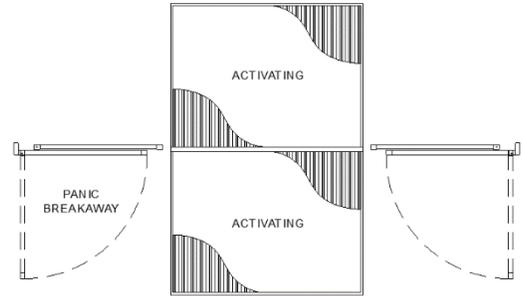


FIGURE 5

6. **Housekeeping** - Be sure floor guides are kept clean and free of any debris which could prevent proper door slide. Check the door area for tripping or slipping hazards. Check all door panels for damage. Make sure that all hardware and overhead covers are properly secured. There should be no bulletin boards, literature racks, merchandise displays, or other attractions that would interfere with the use of the door or invite people to stop or stand in the door area.
7. **Traffic Patterns** - Observe traffic patterns. Plan routing so people enter and exit in a straight approach, directly towards the center of the door opening.
8. **Locking/Unlocking** - Check locking mechanisms to ensure proper functionality. Unlock door panels during operation. Lock door panels when not in operation or to secure.

Sensor Activation

1. Check electronic sensor by walking toward the door opening at a moderate speed. The door should start opening when you are about four feet from the door, slide open smoothly, and stop without impact. Repeat on other side of opening. Move slowly through the door opening (6 inches per second). The door should remain open. (See Figures 6 and 7)

Note: If your door is set up for one-way traffic, the sensor on the side not intended for approach should be active until the door is within 6 inches of fully closed. The sensor should re-open the closing door if a person is detected a minimum of 24 inches from the door.

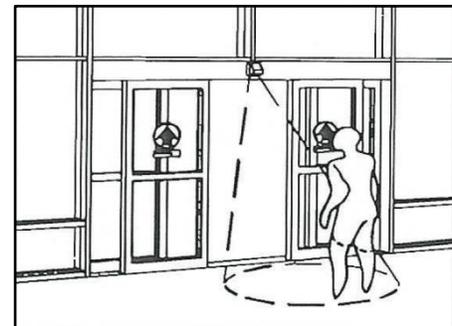


FIGURE 6

2. Step out of the sensor zone. After a brief time delay (at least 1 ½ seconds) the door should slide closed smoothly and should close fully without impact. Doors should be adjusted so they do not close faster than 1 foot per second.
3. Observe traffic routing to the door. Plan traffic routing so persons will approach the door straight on and not from an angle.
4. Walk parallel to the door face and towards the center of the door opening to check that the detection pattern is at least as wide as the door opening. This test should be performed within approximately 12 inches from the door face. Repeat this test in both directions.
5. Open the door. Crouch motionless in threshold for at least 10 seconds to check safety zone. The door should not close.

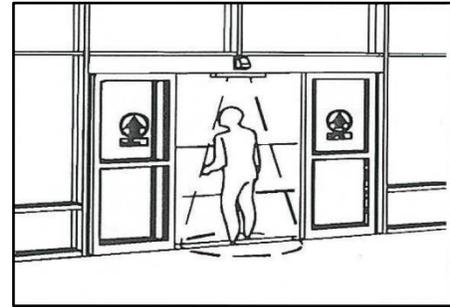


FIGURE 7

Floor Mat Activation

1. Step on the "opening" (activating) mat in several places. Door should slide open smoothly and stop without impact. (See Figure 8)
2. Step through the doorway onto the mat on the other side. Door should remain fully open without interruption.

Note: If there is more than one mat on each side, each mat should be tested.

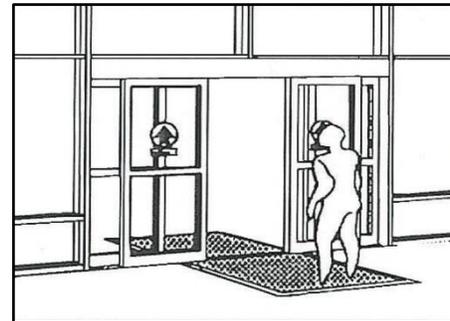


FIGURE 8

3. Step off the mat. After a brief time delay (at least 1 ½ seconds), the door should close slowly and smoothly without impact. Doors should be adjusted so they do not close faster than 1 foot per second.
4. Check the mat molding and threshold. It should be complete and secured with all screws required.

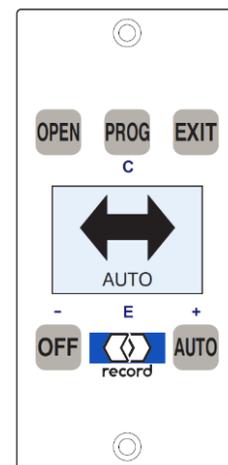
IF YOU HAVE A PROBLEM, TURN OFF THE DOOR OPERATING EQUIPMENT AND CALL AN AUTOMATIC DOOR SUPPLIER TO MAKE PROMPT REPAIRS.

7 Operation

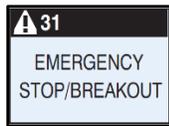
Record automatic sliding door systems include an electronic control panel to select the operating mode of the door and provide feedback on the door status. Included are five pushbutton/keys:

<p>OFF</p>	<p>turns off automatic motion and allows the door to be moved manually.</p> <p>Note 1: Depending on door configuration, this may close & LOCK the door.</p> <p>Note 2: When in the OFF/LOCKED mode, pressing the OFF key a second time will momentarily open the door to allow egress; after an adjustable delay, the door will close and return to the OFF/LOCKED mode.</p>
<p>AUTO</p>	<p>enables automatic operation with response for both ingress and egress.</p>
<p>EXIT</p>	<p>enables automatic operation for egress traffic only.</p>
<p>OPEN</p>	<p>automatically opens the door and remains open; pressing a second time will place the door in Manual mode allowing easy re-positioning of the door.</p>
<p>PROG</p>	<p>selects the percentage of opening for the above modes. When pressed momentarily, the automatic opening is changed from a full opening to a reduced opening, indicated on the display by the additional phrase "PART'L" and small arrows above the mode icon. Press the key a 2nd time to revert back to full open operation. If the key is pressed and held for 8 seconds, a bar graph is displayed indicating the percentage of full opening that will be used in Partial opening. To change the partial open width, press the AUTO key to increase, or the OFF key to decrease. The bar graph will indicate the revision. When finished, press the "record" key to select the new setting.</p>

The control panel includes a backlit display providing confirmation of the above mode selection, reminders of safety checks and phone numbers, and will additionally indicate when the system has an abnormal operating status in the form of a short text description of the anomaly. The user may be able to resolve some issues without requiring a service call. Certain door status will require an authorized technician to service the door, and their phone number can be accessed by momentarily switching the door OFF, then back on (AUTO, EXIT, or OPEN), and the phone number will momentarily display.



Examples of abnormal status indication screens:



Emergency Breakout - indicates one of the door panels has been broken out and has not been fully reset into the closed position. Each door panel should be inspected and closed properly.



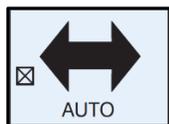
Safety Beam > 60s(econds) - indicates one of the four safety beam heads (two located on each side of the opening) has been blocked. Remove objects that may be obstructing a clear line-of-sight between opposing beam heads.



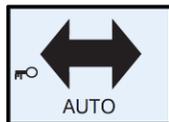
Obstruction - indicates the door(s) has encountered significant resistance in either opening or closing and cannot move without exceeding code limited forces. Inspect the bottom guides, weatherstripping, etc., around the perimeter of the door and in the door's path of motion.

Note: After an obstruction occurs, the next operation of the door will approach the obstruction point at a reduced speed; normal speed is resumed after traveling through the obstruction point without impediment.

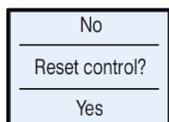
Additional screens provide similar information concerning the door sensors and operator components. A small key displayed on the left side of the screen indicates a remote override switch has disabled the panel. If the message "Control Panel can't override" is displayed when attempting to change operator modes, a second control panel (or remote control interface) is connected to the door and has priority.



The control panel can be "locked", preventing unauthorized use, by pressing the key sequence - + **PROG** + **OFF**. A small square with an "X" will appear on the left of the display. To re-enable the keypad, repeat the above sequence.



The control panel can be remotely locked by removing the jumper from the two-conductor terminal block on the back of the display and replacing it with a remote switch. When locked in this manner a small key is displayed.



To reset the door operator, press the button for 8 seconds. The screen at left will appear. Press the button again to initiate a software reset; normal operation should resume in a few seconds. If not, contact your local record dealer.

8 Limited Warranty

We warrant to the buyer that Record U.S.A Inc. door systems have been manufactured from high-grade materials with first-class workmanship. Subject to the other conditions of this Warranty, if any parts of our own manufacture prove defective under normal use and service within two years of installation (6100 swing series within one year of installation), we shall repair or replace such parts free of cost. If any equipment or parts not of our own manufacture are utilized in connection with this door operator and equipment, we shall assume responsibility and liability for defects only to the extent of such adjustment as the manufacturer thereof makes to us. It is the responsibility of the buyer to furnish all labor and expense necessary to replace the part. The warranty shall not extend beyond two years from the date of purchase regardless of any replacements, which may be made.

Our obligations under this Warranty are conditional upon the buyers having

1. given us prompt written notice of alleged defects, and
2. upon our request, returned the allegedly defective item(s) within 30 days to our works in Monroe, North Carolina, freight prepaid, for our inspection.

We shall have no obligation or liability, under this Warranty or otherwise, in the event of

1. improper installation or application of product;
2. misuse, neglect or accident; and
3. installation, service, repair or alteration in any way by any person not expressly authorized in writing for such purpose. However, in no case shall we have any obligation or liability beyond two years after original installation or any replacement or repairs that may be made.

We reserve the right, without obligation, to inspect all installations of record door operators and equipment for the protection of both the end user and ourselves.

In no event shall we have any obligations or liability, under this Warranty or otherwise, resulting in whole or in part for damage to defects in the door operator or equipment caused by abuse, misuse, malicious mischief, acts of God, casualty, improper handling or the negligence of the owners or others. Nor shall we have any obligations or liability for any loss, cost or expense incurred in the repair or replacement of the door operator or equipment except on express written authority from our office in Monroe, North Carolina.

The buyers sole remedy against us for any alleged defects in the record door operator or equipment shall be as provided in this Warranty. We hereby disclaim all other obligations and liability for damages, including any incidental consequential damages.

THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

This Warranty may not be changed, expanded or modified in any way except in writing, signed by our duly authorized representative.

