

Install Hub Supervisor Engineer – Waltham

Company Overview

Record UK, part of the globally renowned ASSA ABLOY Group, is a leading UK specialist in automatic pedestrian door systems, benefiting from the scale, stability and international reputation of a Fortune Global 500 company operating in over 40 countries. We design, manufacture, supply, install and service an extensive range of automated door systems and aluminium shopfronts for clients across sectors including retail, transport, healthcare, commercial buildings and the public sector, helping millions of people move safely and efficiently through buildings every day.

Due to continued growth and increasing demand for our services, we are now seeking a suitable candidate to join our Commercial team.

Joining Record UK means becoming part of a business that is:

Growing and Future-Focused: We are continuously investing in innovation, digitalisation, sustainability, and the development of our people—ensuring that those who join us are part of a company shaping the future of entrance solutions.

Industry-Leading: Our engineering excellence, product reliability and nationwide service capability have made us one of the most trusted names in the automatic door industry. You'll be working with market-leading technologies and solutions that set the benchmark across the sector.

Global Strength, Local Impact: While we operate at an international scale, we maintain a strong UK identity with teams across the country delivering outstanding service to local clients. This combination of global stability and local agility creates a unique and rewarding working environment.

A Place to Build a Career: Whether you're an experienced professional or growing your career, Record UK offers clear pathways for development, training, and progression. Our supportive culture values collaboration, innovation and customer excellence - empowering you to make a real impact.

Job Description

Reporting to the Installation Engineering Manager, you will supervise a team of installation engineers based out of our new Waltham Hub.

Key responsibilities include:

- Supervising the engineering team to ensure it operates as efficiently as possible, supporting the monitoring and control of training and absence.
- Assisting with and leading weekly tier meetings to ensure all deadlines are achieved.

- Working with the Installation Engineering Manager to ensure the department is correctly structured and staffed with suitably skilled and trained engineers to meet workloads geographically and efficiently.
- Creating and maintaining an audit schedule, including van and stock checks, ensuring every engineer and contractor is audited for quality, efficiency, and safety at least once per year.
- Conducting spot checks on installations to ensure standards are consistently maintained.
- Supporting the Installation Engineering Manager in monitoring and managing engineers, including timekeeping, mentorship, discipline, and appraisals.
- Training new installation engineers, trainees, and apprentices.
- Delivering refresher training for existing installation engineers.
- Contributing to the ISO Business Management System.
- Undertaking additional tasks as directed by the Head of Projects when required.

What Are We Looking For?

- Technical working knowledge of automatic door systems, ideally with an engineering or training background.
- Excellent verbal and written communication skills.
- Ability to build strong relationships at all levels.
- Acute analytical, planning, and organisational skills.
- Ability to respond to change and work in a fast-paced environment.
- Client-focused approach.
- Proactive, flexible, motivated, and enthusiastic.
- Highly proficient IT user.
- Potential to lead and mentor a team.
- Willingness to learn, take on new responsibilities, and contribute to team success.

What Will Set You Apart?

- NVQ in Specialist Occupations (e.g. Door, Gate, and Shutters) – preferred but not essential
- Experience supporting or mentoring colleagues, trainees, or apprentices.
- A collaborative approach to leadership, with the ability to support senior management decisions.

Benefits of working at Record UK

As part of Record UK, you'll enjoy a rewarding career with benefits designed to support your well-being and professional growth. These include:

- 33 days of annual leave (incl. Bank Holidays)

- Life assurance scheme
- Enhanced sick pay
- Annual salary review scheme
- Christmas shut down period with an ex-gratia half day on Christmas Eve
- Access to an online employee benefits portal
- Access to an extensive online training portal
- Access to an Employee Assistance Program

Equal Opportunities Statement

Record UK is an Equal Opportunity Employer. We are committed to equality of opportunity and to following practices which are free from unfair and unlawful discrimination. All qualified applicants will be considered for employment without regard to age, disability, ethnic origin, race, sex, gender identity and expression, sexual orientation, religion or belief and family or parental status. We are committed to fostering an inclusive workplace that celebrates diversity and promotes equity.

How to Apply?

If you think you would be a good fit for our team, then please email your CV to recruitment@recorduk.co.uk by Friday 13th March 2026.